

**COMPARATIVE EVALUATION CALL N. 12 - MEDEST\_2019**

**CALL FOR THE ASSIGNMENT OF TEACHING CONTRACTS FOR THE 2ND LEVEL UNIVERSITY MASTER IN AESTHETIC MEDICINE AND THERAPEUTICS Stage activities Rome (Italy) and Athens (Greece)**

**Academic years 2018-19, 2019-20 and 2020-2021**

**The Dean of the School of Medicinal and Health Products Sciences**

|  |  |
| --- | --- |
| **SEEN** | The Statute of the University of Camerino, approved with the Rector Decree No. 194 of 30 July 2012, published in the Official Gazette of the Italian Republic, General Series part one, No. 200 of 28 August 2012; |
| **SEEN** | The law of 30 December 2010, No. 240; |
| **SEEN** | The article 7 of the Legislative Decree 165/2001 on the “*General rules on the organization of the work at the dependencies of public administration*” and subsequent modifications; |
| **SEEN** | The rules on the organization and functioning of university Masters and postgraduate qualification courses approved with Rectoral Decree No. 9 of 12 November 2013; |
| **SEEN** | The Regulations for the Administration, Finance and Accounting of the University of Camerino, approved by Rector Decree No. 475 of 12 November 2013, and in particular the article No. 109 of it; |
| **SEEN** | The Code of Ethics and of Behavior of the University of Camerino approved with Rector Decree No. 16 of 3 February 2015; |
| **SEEN** | The Resolutions of the School of Medicinal and Health Products Sciences No. 89 of 21 March, 2018, and No. 100 of 3 April 2019 in which the didactic plan of the Master course for which this call is published were approved; |
| **SEEN** | The minutes of the Scientific Council of the Master in Aesthetic Medicine and Therapeutics of 30 January 2018 and of 6 February 2019; |
| **SEEN** | The Minutes of the Master Commission dated 21 May 2018; |
| **SEEN** | The Resolution of the Academic Senate n. 47 of 29 May 2018; |
| **SEEN** | The Decree of activation of the Masters and Courses for the academic year2018-19 No. 9930, dated 15 June 2018; |
| **CONSIDERED**  | The Resolutions of the School of Medicinal and Health Products Sciences No. 87 of 13 February, 2018 and No. 100 of 3 April 2019 with which, on the basis of the skills available in the framework of the School and the Department of Medical Sciences of the University of Turin, teaching assignments functional to the needs of the Master internal teaching assignments for the Master in Aesthetic Medicine and Therapeutics were given; |
|  |
| **CONSIDERED** | That professional figures required, beyond those already identified in the aforementioned resolutions no. 87 and 100 of the School of Medicinal and Health Products Sciences are not available at the University; |
| **CONSIDERED**  | That the costs deriving from the activation of the external contracts indicated in the present call will be covered by the funds deriving from the enrollment to the Master in Aesthetic Medicine and Therapeutics |

**OPENS A CALL**

**FOR THE ASSIGNMENT OF TEACHING CONTRACTS FOR THE INTERNATIONAL TWO-YEAR UNIVERSITY LEVEL 2 MASTER IN “AESTHETIC**

**MEDICINE AND THERAPEUTICS”**

**(STAGE ACTIVITY**  **ATHENS, GREECE)**

**Art. 1**

**Comparative procedures call**

This selection is aimed at drawing up a ranking for teaching assignments of modules listed below. The ranking will be based on the possession of the best criteria for covering these courses. The ranking will apply to the edition of the 2nd level Master's Degree in Aesthetic Medicine and Therapeutics for the academic year 2018-2019 and for the next two years in case of activation of further editions of the Master.

The list of Master’s modules to be assigned with this selection was approved by the Scientific Council of the Master on January 30, 2018 and on 6 February 2019 and confirmed by the Resolutions of the School of Medicinal and Health Products Sciences No. 87 of 13 February, 2018 and No. 100 of 3 April 2019 is reported below.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Discipline** | **Didactic area** | **ECTS** | **Compensation** | **Title required for participating to the present comparative procedure** |
| Dermatology | 06/D4MED/35 | 3 | € 2,000.00 | Specialization in Dermatology  |
| Phlebology | 06/E2 MED/19 | 3 | € 2,000.00 | Specialization in General Surgery, or Plastic Surgery, Vascular Surgery, Master's Diploma in Aesthetic Medicine |
| Aesthetic (Cosmetic) Medicine (Module 1 General aspects) | Interdisciplinary | 3 | € 2,000.00 | Specialization in Dermatology, or Plastic Surgery, Ophthalmology Master's Diploma in Aesthetic Medicine |
| Aesthetic (Cosmetic) Medicine (Module 2 The upper third of the face) | Interdisciplinary | 3 | € 2,000.00 | Specialization in Dermatology, or Plastic Surgery, Ophthalmology Master's Diploma in Aesthetic Medicine |
| Aesthetic (Cosmetic) Medicine (Module 3 Non surgical approaches) | Interdisciplinary | 2 | € 2,000.00 | Specialization in Dermatology, or Plastic Surgery, Ophthalmology Master's Diploma in Aesthetic Medicine |
| Aesthetic (Cosmetic) Medicine (Module 4 Medical emergencies) | Interdisciplinary | 2 | € 2,000.00 | Specialization in Plastic Surgery, or Anaesthesiology  |
| Aesthetic Medicine Semiotics (Module 1 The upper third of the face)  | Interdisciplinary | 3 | € 2,000.00 | Specialization in Dermatology, or Plastic Surgery, Ophthalmology Master's Diploma in Aesthetic Medicine |
| Aesthetic Medicine Semiotics (Module 2 Face dissection)  | Interdisciplinary | 3 | € 3,000.00 | Extensive practice (at least 5 years) in dissection anatomy and oculoplastic surgery  |

The compensations indicated above should be intended as gross amounts, inclusive of all charges also covered by the university or of the individual.

**Art. 2**

**General requirements for participation in the selections**

Participants in the selection are required to apply for courses listed above on their choice.

*Requirements*

a. Degree or other educational title suitable for covering chosen teaching activity;

b. Possession of enough qualification for covering chosen teaching activity at the time of appointment;

c. Documented experience in the field concerned at an international level;

d. Title indicated in the above lists necessary for being admitted to the selection of the different teaching activities;

e. Ability to provide educations in English and earning of Cambridge C qualification;

f. Keen interest in conducting the education outlined in the above section (teaching

responsibilities/Program of studies)

g. Ability to perform educational works closely communicating and smoothly cooperating with the University of Camerino staff of the Master

As per the article 18 of the Law 240/2010 cannot be holders of contracts: "those who have a degree of kinship or affinity, up to the fourth degree included, with a professor belonging to the department or to the structure making the call or with the Rector, the General Manager or a member of the University's board of directors.

**Art. 3**

**Applications and deadline of submission**

Applications for participation must be directed to the Director of the 2nd level University Masters in Aesthetic Medicine and Therapeutics, School of Medicinal and Health Sciences Products, , Via Madonna delle Carceri 9, 62032 Camerino (MC) and sent by one of the following methods:

- legal e-mail address: sfp@pec.unicam.it;

- e-mail to the address: direttore.farmaco@unicam.it

- direct delivery to the Secretariat of the School of Medicinal and Health Sciences Products, Via Madonna delle Carceri 9, 62032 Camerino (MC).

**Application deadline: September 6, 2019, 13:00 (CET)**

**Note that the Secretariat of the School of Medicinal and Health Sciences Products will be closed for Summer holidays from August 10 to 25, 2019.**

Candidates must attach to the duly signed application the following documents:

1.Curriculum vitae containing the indication of the professional qualifications and experience gained, publications and more generally, all that the candidate considers to be useful and

relevant to the selection;

2. Photocopy of a valid identification document;

3. Duly signed declaration concerning the attainment of qualifications, scientific and professional qualifications;

4.Declaration, duly signed, that there are no causes of incompatibility pursuant to art. 2, last

paragraph;

5. Declaration with indication of offices or the ownership of offices in private law entities regulated or financed by the public administration or the execution of professional activities

duly signed (ANNEX A).

The application must specify the form or modules for which the candidate competes. Help with the application process is available by e-mail at medicina.estetica@unicam.it.

The Scientific Council of the Master can subordinate the signature of the contract of collaboration to the original presentation of the titles that the candidate has declared to possess.

**Art. 4**

**Evaluation of applications**

*Evaluation of applications*

Applications in response to this call will be selected by a Commission nominated by the

Dean of the School which will draw a ranking based on the above requirements and using the objective criteria listed below. This ranking (indicating the winning candidate, other participants in the selection procedure and not suitable candidates) will be published on the University of Camerino WEB site and posted in the roll of the School. The School of Medicinal and Health Products Sciences will reserve to himself the right to use the ranking list of the present call to meet similar needs, or do not use it if collaboration will be no longer necessary and/or convenient.

*Criteria for evaluation of applications*

For the comparative evaluation of applications received, the Master Scientific Council of the

Master will have 100 points for each candidate distributable between the titles listed below. The declaration of suitability of candidates will depend on the achievement of a minimum

score of 40 points.

I DIDACTIC ACTIVITIES

|  |  |
| --- | --- |
| - TEACHING CONTRACTS C / O UNIVERSITIES- TEACHING CONTRACTS C / O UNIVERSITY TRAINING COURSES, MASTER OR EQUIVALENTS WITH PARTICULAR REFERENCE TO ACTIVITIESCARRIED OUT ON BEHALF OF UNICAM IN THE SAME MASTER OR INSIMILAR MASTERS- UNIVERSITY DIDACTIC TUTORIAL CONTRACTS- OTHER TYPES OF DIDACTIC ACTIVITIES WITH PARTICULAR REFERENCE TO ACTIVITIES CARRIED OUT ON BEHALF OF THE UNICAM INPARTICULAR IF FOR THE SAME TYPE OF COURSE | **up to 40 points** |
| II PUBLICATIONS AND OTHER PRODUCTS OF RESEARCH ACTIVITIES |
| - MONOGRAPHY- CHAPTER ON VOLUME- ARTICLE MAGAZINE- PARTICIPATION IN RESEARCH UNITS- PUBLISHED PROJECTS, AWARDED- ORGANIZATION OR PARTICIPATION IN EXHIBITIONS, CONFERENCES, SEMINARS, WORKSHOPS AS A ORGANIZER OR REPORTER- OTHER TYPES OF PUBLICATION AND OTHER RESEARCH PRODUCTS | **up to 25 points** |
| III POST-DEGREE EDUCATION TITLES SPECIFIC FOR TEACHING ACTIVITIES OF THE PRESENT CALL |
| - NATIONAL SCIENTIFIC ABILITATION- PH.D- UNIVERSITY MASTERS OF I AND II LEVEL (LENGTH AT A MINIMUM YEAR)- SCHOOL OR UNIVERSITY SPECIALIZATION COURSES- POST LAUREA TRAINING COURSES- OTHER POST LAUREA TRAINING TITLES | **up to 25 points** |
| IV OTHER DIDACTIC, SCIENTIFIC OR PROFESSIONAL TITLES |
|  | **up to 10 points** |
| V OVERALL EVALUATION OF THE SUITABILITY OF THE CV OF THE SCIENTIFIC, DIDACTIC AND PROFESSIONAL ACTIVITY OF THE PRESENTCALL | **up to 5 points** |

**Art. 5**

**Contract of collaboration**

The administrative Offices of the University of Camerino will propose to the winner candidates a contract for the provision of professional services of this call. This contract will govern the various organization and taxes aspects of the service provided, including possible penalties for failure or delay in executing and/or performing assigned duties.

The contract will cover the time between 16 September 2019 to 6 December 2019. The contracts could be renewable for 3 more years if necessary, for justified reasons, after a further formal contractual agreement between the parties. Working relationships are under the frame of contracts for work regulated by the article No. 2222 of the Italian Civil Code as indicated by the article No. 7 of Legislative Decree No. 165/2001.

**Art. 6**

**Anticipated conclusion of the contract of collaboration**

In cases of serious non-compliance, the contract can be resolved by proposal of the

Scientific Council of the Master.

The automatic termination of the contract can take place:

 for unjustified failure or delayed in starting of activity. The duly justified and certified cases are reserved;

 due to the above incompatibilities provided for by art. 13 of the D.P.R. 382/80, and /

or by other provisions of law;

 for violations of the University of Camerino Code of Ethics (D.R No. 16/2015).

**Art. 7**

**Handling of personal data**

Personal data transmitted by the candidates applying for the selection will be used for institutional purposes and in compliance with the European (GDPR) and Italian legislation on protection of personal data (Legislative Decree 196/2003, <http://194.242.234.211/> documents/10160/2012405/Personal+Data +Protection+ Code+ Legislat.+Decree+no.196+ of+30+June+2003.pdf). This legislation is based on principles of fairness, lawfulness, transparency and is aimed at protecting fundamental rights and freedoms of citizens. These data will be processed, including by the use of electronic means, by the Director of the Master or those specifically charged for managing administrative procedures and for fulfilling legal obligations. The provision of personal data is optional but a refusal makes it impossible to proceed with contract completion.

The data controller of applicants personal data is prof. Claudio Pettinari, Rector and legal representative of the University of Camerino, domiciled for his office in Piazza Cavour 19 / F 62032 Camerino (MC), Italy. The data processor is the Director of the Master in Aesthetic

Medicine and Therapeutics Prof. Francesco Amenta.

According to the rules of the Legislative Decree 196/2003, each applicant and at any time has the following rights:

a. to obtain updating, rectification or, where interested therein, integration of the data;

b. to obtain erasure, anonymization or blocking of data that have been processed unlawfully, including data whose retention is unnecessary for the purposes for which they have been collected or subsequently processed;

c. to obtain certification to the effect that the operations as per letters a) and b) have

been notified, as also related to their contents, to the entities to whom or which the data were communicated or disseminated, unless this requirement proves impossible or involves a manifestly disproportionate effort compared with the right that is to be protected.

d. the right to object, in whole or in part

e. on legitimate grounds, to the processing of personal data concerning him/her, even though they are relevant to the purpose of the collection;

f. to the processing of personal data concerning him/her, where it is carried out for the purpose of sending advertising materials or direct selling or else for the performance of market or commercial communication surveys.

According to the rules of the Legislative Decree No. 33/2013 on transparency, the winner will be asked to send a curriculum in which no sensitive data appear for the purpose of publication on the University website in the section "Transparent Administration" , "Consultants and collaborators".

**Art. 8**

**Officer responsible for the present procedure**

The person responsible for the procedure of this announcement is Dr. Giulio Bolzonetti Director of the Macro Sector for Teaching, Internationalization and Post Graduate Education of the University of Camerino.

**Art. 9**

**Measures for prevention of corruption**

The University of Camerino, as per the Law 190/2012, adopts every year a three-year Corruption Prevention Plan with the function of providing an assessment of the different level of exposure of the offices to the risk of corruption and to establish the organizational interventions aimed at to prevent the same risk.

As per the aforementioned legislation, the University of Camerino has nominated the Prevention and Corruption Manager and published the three-year plan adopted at the following address: [http://www.unicam.it/amministrazionetrasparente/altri-](http://www.unicam.it/amministrazionetrasparente/altri-contenuti/prevenzione-della-corruzione/piano-triennale-la-prevenzione-della-corruzione-e-della) [contenuti/prevenzione-della-corruzione/piano-triennale-la-prevenzione-della-corruzione-e-](http://www.unicam.it/amministrazionetrasparente/altri-contenuti/prevenzione-della-corruzione/piano-triennale-la-prevenzione-della-corruzione-e-della) [della](http://www.unicam.it/amministrazionetrasparente/altri-contenuti/prevenzione-della-corruzione/piano-triennale-la-prevenzione-della-corruzione-e-della)

Camerino, 6 August 2019

THE DEAN (DIRECTOR) OF THE SCHOOL Prof Francesco Amenta

*Signed Francesco Amenta in the original document*



**APPLICATION FORM**

**To the Director of the Master in Aesthetic Medicine and Therapeutics**

University of Camerino

Via Madonna delle Carceri, 9

62032 CAMERINO (MC), Italy

*To be sent by legal mail, regular e-mail at the address* **sfp@pec.unicam.it** *or*

direttore.farmaco@unicam.it

*Or present directly to the Secretariat of the School of medicinal and Health Products*

*Sciences (Via Madonna delle Carceri, 9, 62032 Camerino, Italy)*

Surname name

born on (date) \_,

in (city, region, country) ; citizenship street address , city region zip code

country

tel. , mobile , e-mail ,

tax number

In reference to the call **12 MEDEST\_2019**

**APPLIES**

For having assigned the course(s) indicated below

of the for the International Master in “AESTHETIC MEDICINE AND THERAPEUTICS”

Athens Class

To this end, according to article 46 of the D.P.R. of December 28, 2000, No. 455, and aware that those who make false declarations will lose the benefits obtained and are liable to the penal sanctions for false declarations indicated in articles 75 and 76 of the above-cited D.P.R., she or he

**DECLARES ON HER OR HIS OWN RESPONSIBILITY THAT SHE OR HE IS**

 to be an Italian citizen or citizen of the country ;

 **of having obtained an advanced or proficiency certificate of knowledge of English language that can be produced on request** ;

 **of having enough computer literacy to enable the delivery of an university course in** the e-learning mode;





 to be registered / in the election list of the City of ;

 to not have had penal sentences or penal procedures in progress;



 to have or not to have had positions at any structure of the University of Camerino as specified in the curriculum vitae herewith enclosed.



 that what is indicated in the curriculum is true.



Moreover, the undersigned requests that any communication related to this selection is sent to the following address (*just in case the address is different from the above indicated)*:

and agrees to promptly notify the secretariat of the Master any changes.

He/she is aware that personal data will be collected and used in full respect of the law for purposes pertaining to execution of institutional activities, in particular for the full discharge of activities regarding the academic and administrative relationship with the University.

Enclosed to this application are:

 curriculum vitae completed with date and signed;

 copy of passport or other valid identification document;

 declaration of titles considered relevant for competition;

 annexes A and B filled-in and signed

 any other relevant document. Place and date

SIGNATURE

**ANNEX A**

**DECLARATION**

**(article 15, paragraph 1 letter c) D. lgs. n. 33/2013)**

Surname name

born on (date) \_,

in (city, region, country) ; citizenship street address , city region zip code

 country

**DECLARES**

( Articles 46 and 47 of the D.P.R. 445/2000)

 To or to not (delete as appropriate) hold offices in private legal entities regulated or financed by the public administration or professional activities;

 To or to not (delete as appropriate) hold offices in bodies governed by private law regulated or financed by the public administration and / or professional activities.

In the affirmative please specify:

|  |  |  |  |
| --- | --- | --- | --- |
| Activity / Assignments /Professional Activities | Organization / Company | Starting date | Ending date |
|  |  |  |  |
|  |  |  |  |

The undersigned will promptly communicate any changes to the contents of this declaration and to make a new substitute declaration in the case.

Place and date

SIGNATURE

**ANNEX B**

**DECLARATION SUBSTITUTING PROVISION OF ORIGINAL DOCUMENTATION**

(articles 46 and 47 of the Legislative Decree No. 445 of 28 December 2000)

Surname name

born on (date) \_,

in (city, region, country) ; citizenship street address , city region zip code

 country

aware of the penal sanctions provided for by art. 76 of the D.P.R. December 28th 2000, No.

445, in case of false acts provision and false declarations indicated therein, pursuant to and for the effects of the aforementioned D.P.R. No. 445/2000 and under his own personal

responsibility

**DECLARES**

• to accept and comply with the provisions contained in the UNICAM Code of Ethics and

Behavior and in the UNICAM Three-year Corruption Prevention Plan;

• not to have a degree of kinship or affinity up to and including the fourth degree, or

conjugal relationship, or relationship of civil union or cohabitation, regulated pursuant to Law

20/05/2016 n. 76, with a professor belonging to the School or to the Structure that gives the task, that is to say with the Rector, the General Manager or a member of the University

Board of Directors;

• that, in relation to the assignment of

 ;

in accordance with current legislation, there are no situations, even potential, of conflict of interest with the University of Camerino;

• not to have other causes of incompatibility to perform consultancy / collaboration services in the interest of the University of Camerino;

• to abstain, during the contract, from taking decisions or carrying out activities in situations of conflict of interest, even potential, with personal interests, of the spouse, cohabitants, relatives, relatives within the fourth degree and being aware of that the conflict may concern interests of any kind, even non-pecuniary.

Place and date

SIGNATURE